**SAMPLE TAKE DOWN NOTICE**

*Dear [name of site],*

*I am the author and copyright owner of [title and, if possible, additional identifying information such as ISBNs.]*

*My exclusive publisher is [insert name of publisher.]*

*From a search of your website, [insert address] I can see that, without my permission, my book(s) have been copied and are available for downloading by members of the public, including in Australia.*

*I have a good faith belief that the use of this material in such a fashion is not authorised by me, or my publisher, or my agent or the law.*

*Please remove my book(s) from your website and any other website(s) owned or controlled by you, as soon as possible. My book(s) can be found at: [provide URL for each book]*

*I attest, under penalty of perjury, that the information contained in this notification is accurate.*

*I may be contacted by the following methods: [(include all) physical address, telephone number, and email address].*

*Regards*

*[provide e-signature or type full legal name]*